

Strathcona Park Presbyterian Church
Music Ministry Leader
Job Description

This position of Music Ministry Leader is to lead the development of the music ministry in a small congregation for the worship of God and the strengthening and enjoyment of those gathered. The Music Ministry Leader is a leadership position at Strathcona Park Presbyterian Church and therefore he/she must have a clear testimony of faith in Jesus Christ and a vital, growing personal relationship with Him as evidenced in Christian character and witness.

Skills and Qualifications:

1. Ability to play proficiently various styles (traditional, modern) of music on the organ and/or piano.
2. Ability to recruit, direct and motivate a volunteer church choir that includes some members who do not read music.
3. Ability to work well with others and participate collegially with the Pastors for visioning, prayer and planning of music in the worship services.
4. Ability to select both contemporary and traditional music for purchase and presentation, which is complementary to the style of blended worship.
5. Demonstrate knowledge and understanding of Reformed theology and use of music in worship.
6. Ability to communicate via e-mail.
7. Demonstrate an understanding that worship leading is about aiding God's people in glorifying the Living God and helping others to meet with God. The role is more than just a musician; it is participating in the spiritual growth and life of the congregation.

Responsibilities:

1. Play the organ and/or piano for regularly scheduled church services (Sundays, Good Friday, Christmas eve, etc.) and other services as arranged by the Kirk Session or the Ministers (e.g. funerals, weddings, etc.).
2. Conduct choir practices (once a week from September to June) at a time mutually agreed upon by the Music Ministry Leader and choir.
3. Give leadership in the use of music for blended worship and other purposes.
4. Encourage involvement of musical gifts from within the congregation and Ministers (guitar, piano, drums, etc.).
5. Provide leadership in the selection and purchase of music within the approved budget.
6. Oversee the care of the church organ and piano and advise the Board of Managers on all needed maintenance, repairs and tuning related thereto. Prior approval from the Board of Managers required before expenditure.
7. Be responsible for copyright licensing and be the contact person with the licensing body.
8. Be responsible for maintaining the music library.
9. Will learn, abide by and live a life that reflects the policies and doctrines of the Presbyterian Church of Canada.
10. Be under the care of Kirk Session.

Terms of Employment:

1. This position requires a maximum of 10 hours/week and includes a Sunday morning service, a choir rehearsal and other times as required for meetings, planning, special services, etc.
2. The contract will be for one year with a three-month probationary period at which time a review of the employee's work will be completed. The contract is renewable subject to an annual review conducted by the Minister(s) and Session.
3. Remuneration as per an agreed upon salary payable monthly for the duration of the contract. This salary shall then be reviewed annually at the time of the preparation of the budget. Remuneration will be commensurate with a part-time position based on qualifications and experience.
4. Three weeks paid vacation annually (based on calendar year) with substitute musician paid by the congregation. Vacation time is to be approved by Session and arrangements for a substitute to be made by the Music Ministry Leader. The Board of Managers shall assume responsibility for payment of the substitute at an approved rate. Vacation time should be taken in the year that it is earned unless Session approves an alternate arrangement.
5. In the event of illness, the Board of Managers shall pay for a substitute for up to two weeks during any calendar year.
6. A leave of absence for other than vacation will be considered, upon agreement by the Minister(s) and Session. Substitute musicians for such leave will be arranged by the Music Ministry Leader, and paid by the employer in lieu of payment to the regular Music Ministry Leader during such leave.
7. As long as funds are available, the congregation will provide an annual amount for the purchase of music.
8. Termination must be given in writing by either party at least 2 months prior.

If you would like to be considered for this ministry position, please submit your resume to:

Strathcona Park Presbyterian Church
Attn: Music Ministry Leader Search Committee
244 McMahan Ave.,
Kingston, ON
K7M 3H2

Or it may be emailed to the church at info@strathconaparkchurch.ca c/o Janet Lee, Search Committee